

REPORT OF THE DIRECTOR OF CORPORATE SERVICES

PRELIMINARY EXECUTIVE BOARD 1st JULY

COUNCIL'S BUDGET MONITORING REPORT 2018/19

Director and Designation	Author & Designation	Telephone No	Directorate
C Moore, Director of Corporate Services	R Hemingway, Head of Financial Services	01267 224886	Corporate Services

Table 1

Actual for year to 31st March 2019

Department	Working Budget				Actual				EOY Variance for Year £'000	Feb 19 Forecasted Variance for Year £'000
	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net		
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000		
Chief Executive	26,180	-9,870	-4,215	12,095	26,164	-9,879	-4,215	12,070	-24	-217
Communities	142,320	-54,276	8,550	96,594	144,868	-56,275	8,550	97,142	549	496
Corporate Services	78,060	-50,975	-3,142	23,943	80,765	-53,864	-3,142	23,759	-185	-807
Education & Children	174,350	-35,317	31,523	170,556	185,632	-45,852	31,523	171,303	747	1,007
Environment	115,006	-74,331	15,666	56,341	115,625	-74,698	15,666	56,592	251	376
Departmental Expenditure	535,917	-224,769	48,382	359,529	553,054	-240,569	48,382	360,866	1,337	855
Capital Charges/Interest/Corporate				-11,500				-13,956	-2,456	-2,000
Pension Reserve Adjustment				-13,471				-13,471	0	0
Accumulated Leave				1,496				1,496	0	0
Levies and Contributions:										
Brecon Beacons National Park				142				142	0	0
Mid & West Wales Fire & Rescue Authority				9,582				9,582	0	0
Net Expenditure				345,778				344,660	-1,119	-1,145
Contribution to/from Balances				0				593	593	0
Transfer to/from Earmarked Reserves				0				672	672	0
Transfers to/from Departmental Reserves										
- Chief Executive				0				12	12	0
- Corporate Services				0				93	93	403
- Environment				0				-251	-251	-376
Net Budget				345,778				345,778	-0	-1,118

**Chief Executive Department
Budget Monitoring - Actual**

PRELIMINARY EXECUTIVE BOARD 1st JULY

Division	Working Budget				Actual				EOY Forecasted Variance for Year £'000	Feb 19 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Chief Executive	-61	0	-305	-365	252	0	-305	-53	312	336
People Management	4,059	-1,302	-2,162	596	4,735	-1,964	-2,162	609	13	-66
ICT	4,455	-838	-3,411	206	4,789	-1,204	-3,411	174	-33	-61
Admin and Law	4,128	-537	685	4,277	3,897	-527	685	4,055	-221	-235
Regeneration & Policy										
Policy	4,942	-1,022	-1,784	2,136	4,505	-767	-1,784	1,954	-182	-237
Statutory Services	1,253	-289	417	1,380	1,331	-414	417	1,334	-46	-18
Property & Major Projects	1,199	-1,329	559	429	1,575	-1,709	559	425	-4	-46
Major Projects	1,281	-1,256	32	57	783	-621	32	194	137	109
Regeneration	4,923	-3,298	1,754	3,380	4,297	-2,672	1,754	3,379	-1	0
GRAND TOTAL	26,180	-9,870	-4,215	12,095	26,164	-9,879	-4,215	12,070	-24	-217

Chief Executive Department - Budget Monitoring - Actual Main Variances

PRELIMINARY EXECUTIVE BOARD 1st JULY

Division	Working Budget		Actual		EOY Forecasted Variance for Year £'000	Notes	Feb 19 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Chief Executive							
Chief Executive-Chief Officer	267	0	252	0	-15	Savings on supplies and services	-21
Corporate Savings Target	-327	0	0	0	327	£290k Corporate Health & Safety efficiency proposal not yet implemented; £37k standby efficiency not materialised.	357
People Management							
Business & Projects Support	261	0	285	0	24	Costs associated with move to Block 4	23
Payroll	687	-335	614	-339	-76	Part year vacant posts and reduction in spends on supplies and services	-35
People Services – HR	1,014	-229	986	-238	-38	Part year vacant posts	-26
Employee Well-being	682	-244	695	-285	-27	Additional income for work for external organisations	-10
Organisational Development	481	-9	574	-58	43	Unfunded posts within section funded from underspends across the division	-14
HR Systems Development Team	123	0	170	-0	47	Additional staff cost, offset by vacancies in Payroll section	9
School Staff Absence Scheme	0	0	587	-543	44	Replacement absence cover cost, greater than premiums received in income during the year	0
DBS Checks	119	0	87	-8	-40	Low demand in year. Higher demand expected in future years	-46
Assessment centre training	0	0	31	0	31	Unused Assessment Centre credits expired	30
ICT							
Information Technology	4,455	-838	4,789	-1,204	-33	Part year vacant posts	-61
Admin and Law							
Democratic Services	1,823	0	1,740	-6	-90	Savings on Members' allowances and NI costs along with a reduction in printing and supplies and services costs	-58
Democratic Services - Support	494	0	390	-7	-112	Part year vacant posts. 3 posts are still currently vacant	-122
Land Charges Administration	149	-288	105	-254	-10	Part year vacant post. Post has now been filled	-12
Regeneration & Policy							
Policy							
Welsh Language	176	-10	155	-11	-22	Vacant post during the year	-26
Translation	510	-34	406	-41	-111	Part year vacant posts. 3 posts currently still vacant, but in the process of being recruited	-95
Performance Management	545	-31	447	0	-67	Vacant post, realignment pending	-65
CCTV	35	0	12	0	-24	CCTV responsibility transferred back to the police leading to a reduction in CCC costs	-24

Chief Executive Department - Budget Monitoring - Actual

Main Variances

PRELIMINARY EXECUTIVE BOARD 1st JULY

Division	Working Budget		Actual		EOY Forecasted Variance for Year £'000	Notes	Feb 19 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Community Safety-Revenue	30	0	14	0	-16	Due to establishment of new partnership structure it has not been possible to undertake anticipated projects during the year	-20
Parc Amanwy Ammanford	35	-3	101	-1	69	Additional costs associated with move to Parc-Y-Rhun	69
The Hub Ammanford	0	0	23	-1	22	New building in 18/19 with no associated revenue budget. Overspend covered by underspends elsewhere in the Department	-0
UN Sir Gar	179	-99	107	-52	-24	Underspend mainly due to officer being on maternity leave	-22
Marketing Tourism Development	336	-2	321	-43	-56	Underspend mainly due to vacant posts - offsetting overspends within Visitor Information and Events below	-72
Visitor Information	80	-3	94	-1	17	Overspend mainly due to costs associated with repairs, external painting & re-decoration of Carmarthen Tourist Information Centre. Covered by underspends within Tourism and Development	12
Events	48	-28	80	-37	23	Overspend due to increased costs associated with running of various events - covered by underspend within Tourism Development	30
Statutory Services							
Registration Of Electors	162	-2	172	-35	-23	Additional grant received from Electoral Commission	-1
Electoral Services - Staff	272	0	262	-0	-10	Maternity leave	-11
Property & Major Projects							
Industrial Premises - JV's	45	-131	252	-368	-29	High occupancy levels during year	-21
Provision Markets	604	-625	589	-582	28	Essential works expenditure in year including sprinkler system/cleaning equipment	21
Major Projects							
Wellness	101	-76	212	-50	137	Overspend mainly due to additional legal costs associated with project review	109
Other							
					-14		-119
Grand Total					-24		-217

Department for Communities
Budget Monitoring - Actual

PRELIMINARY EXECUTIVE BOARD 1st JULY

Division	Working Budget				Actual				EOY Forecasted Variance for Year £'000	Feb 19 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Adult Services										
Older People	58,720	-20,257	4,636	43,099	59,953	-21,003	4,637	43,587	487	320
Physical Disabilities	7,067	-1,394	303	5,976	7,533	-2,027	303	5,808	-168	58
Learning Disabilities	36,693	-10,398	1,963	28,258	37,353	-10,519	1,963	28,798	540	274
Mental Health	9,834	-3,339	380	6,875	10,056	-3,595	380	6,842	-33	-1
Support	2,647	-2,969	1,534	1,212	1,085	-1,418	1,534	1,202	-10	108
Homes & Safer Communities										
Public Protection	3,081	-835	870	3,116	2,882	-876	870	2,875	-241	-124
Council Fund Housing	9,146	-7,955	376	1,568	10,576	-9,526	376	1,427	-141	-141
Leisure & Recreation										
Leisure & Recreation	15,131	-7,130	-1,512	6,489	15,429	-7,313	-1,512	6,604	115	0
GRAND TOTAL	142,320	-54,276	8,550	96,594	144,868	-56,275	8,550	97,142	549	496

Department for Communities - Budget Monitoring - Actual

Main Variances

PRELIMINARY EXECUTIVE BOARD 1st JULY

Division	Working Budget		Actual		EOY Forecasted Variance for Year £'000	Notes	Feb 19 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Adult Services							
Older People							
Older People - Commissioning	3,668	-503	3,534	-567	-198	The following posts were vacant at the end of year 3 Care Management Assistants; 3 Social Work posts; 3 Therapy Support Workers - the Social Work and Care Management Assistant posts have become vacant during the year. Additional cover totalling £60k has been supported ie additional hours Social Worker from part time to full time and additional temporary Care Management Assistants: these posts are now filled / postholder returned to work. Additional Intermediate Care Fund income re dementia projects totalled £60k. Regional Dementia project led by Hywel Dda had slippage in 2018-2019; CCC successfully bid for additional contribution towards Care Management staff that undertake supporting dementia duties.	-205
Older People - LA Homes	7,970	-3,206	8,265	-3,264	236	Cost of agency staff and additional staff pressures due to workforce recruitment issues in parts of the county partially offset by underspends in some staffing budgets:	102
Older People - Private/ Vol Homes	22,944	-11,797	23,353	-11,872	334	Performance data shows increased demographic pressure on demand in line with national information that shows a year on year increase in Older People of 3.4%pa. Preventative work continues to be reviewed to mitigate the effects of this.	317
Older People - LA Home Care	6,197	-433	6,444	-499	181	Allied contract now provided by in-house Domiciliary Care service - additional cost of £480k. Cost of upgrading management system £90k Offset by underspend on staff. Significant recruitment has been undertaken during the year and the number of unfilled posts is fewer at the end of the financial year.	92
Older People - Private Home Care	10,040	-2,164	10,627	-2,533	218	There has been a significant increase in demand for domiciliary care that has only been partly offset by a fall in residential care placements. There is significant departmental work to monitor and manage demand by audit assessment practice and by continuing to promote independent living through Integrated Care Fund initiatives such as Releasing Time to Care resulting in lower demand eg for double handed care packages. We are currently reviewing whether this initiative requires additional resources to yield the necessary financial savings. Significant change since October position: Allied contract now provided by in-house Domiciliary Care service. This is offset by a decrease in packages bought in the private sector, however overall across Domiciliary Care, the growing number of Older People at 3.4% pa continues to put pressure on the budget.	219

Department for Communities - Budget Monitoring - Actual

Main Variances

PRELIMINARY EXECUTIVE BOARD 1st JULY

Division	Working Budget		Actual		EOY Forecasted Variance for Year £'000	Notes	Feb 19 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Older People - Enablement	2,052	-444	1,749	-444	-303	Staff vacancies - recruitment and strategic issues being addressed.	-177
Older People - Day Services	1,226	-71	1,258	-73	30	Outstanding unmet efficiency relating to in house day services provision from 2016/2017 £202k offset by lower spend in remaining in-house provision and placements.	35
Physical Disabilities							
Phys Dis - Commissioning & OT Services	597	-131	500	-135	-101	Senior Practitioner post vacant since December 2018; an Occupational Therapist postholder works 23 hours, budget is for 37 hours and an Occupational Therapy Assistant postholder works 18.5 hour in a post with a budget for 37 hours. 1 Occupational Therapist post and 1 Occupational Therapy Assistant post - vacant all year.	-95
Phys Dis - Private/Vol Homes	1,011	-66	1,153	-119	89	Performance data shows pressure on demand as complexity of placement increases with this client group. Preventative work continues to be reviewed to mitigate the effects of this.	49
Phys Dis - Group Homes/Supported Living	1,159	-160	999	-98	-99	Work ongoing with providers to manage levels of additional support and hourly rates.	-46
Phys Dis - Direct Payments	2,477	-555	2,828	-1,031	-125	Audit and Review of Direct Payments alongside annual review and transfer of WILG (Welsh Independent Living Grant) clients resulting in recovery of contingencies and unspent amounts.	170
Learning Disabilities							
Learn Dis - Private/Vol Homes	10,197	-3,241	10,116	-3,327	-167	Costs reducing as various projects begin to take effect: work on alternative provision, deregistration, Positive Behaviour Service intervention for additional hours etc.	-183
Learn Dis - Direct Payments	2,259	-526	2,712	-562	418	Direct Payments increasing. Work ongoing linked to Review of Direct Payments and transfer of WILG (Welsh Independent Living Grant) clients	232
Learn Dis - Group Homes/Supported Living	8,932	-2,158	9,322	-2,313	235	Costs increasing as a result of successful deregistration of residential beds - promotes independence for clients and has lower costs overall across the spectrum to packages of care. Increase also linked to transfer of WILG (Welsh Independent Living Grant) clients transferring into this type of provision.	226
Learn Dis - Adult Respite Care	1,008	-812	953	-812	-55	Vacant Manager post, several staff not in pension scheme.	-48
Other Variances - Adult Services					123		72

Department for Communities - Budget Monitoring - Actual

Main Variances

PRELIMINARY EXECUTIVE BOARD 1st JULY

Division	Working Budget		Actual		EOY Forecasted Variance for Year £'000	Notes	Feb 19 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Homes & Safer Communities							
Public Protection							
PP Management support	99	-8	63	-7	-35	Underpend on computer materials	-43
PP Business Support unit	146	0	110	-8	-44	Vacant Posts -£21k, Admin -£7k, Costs recoverable -£7k, other -£9	-35
Public Health	267	-12	270	-5	10	Underachievement of income in fees and costs recoverable	10
Animal Welfare	76	-78	79	-54	26	Decrease in licensees	21
Dog Wardens	94	-27	109	-33	10	Overspend in Plant hire	13
Licensing	332	-315	338	-308	13	Overspend in Agency Staff costs	10
Food Safety & Communicable Diseases	471	-38	380	-77	-131	Underspend mainly due to full time budgeted post being paid 22 hrs and other staff savings -£51k, Fees -£25k and increased income from other LA -£32k	-34
Trading Standards Services Management	115	-37	33	-58	-103	Reduction of legal costs reserve -£93k, increase in fees recoverable -£20k, offset by increase in plant hire costs £12k	-112
Fair Trading	140	-62	134	-9	48	Underachievement of income from fees recoverable	51
Safety	67	-9	63	-18	-11	Overachievement of income from licences	-13
Other Variances - Public Protection					-25		9
Council Fund Housing							
Home Improvement (Non HRA)	763	-288	599	-246	-122	New funding stream was introduced in 18/19 and working with partners and other council departments, the budget was allocated accordingly. Projects due to commence later in the year	-121
Landlord Incentive	12	-10	-25	-15	-42	Underspend on Premises Maintenance due mainly to grant income -£25k, Appropriation from General Reserve -£10k	34
Homelessness	153	-64	190	-61	41	Overspend on Fees, £35k to Supporting people	-14
Temporary Accommodation	480	-103	540	-175	-11	Underspend due to reduced B&B costs	-42
Other Variances - Council Fund Housing					-6		2
Leisure & Recreation							
Burry Port Harbour	98	-127	107	-119	17	£13k legal fees plus shortfall in car parking income	6
Discovery Centre	98	-111	91	-90	14	Shortfall in income due to external transfer of asset	5
Pendine Outdoor Education Centre	508	-326	455	-301	-29	£16k under on transport and £13k on Catering related expenditure	-31
Sport & Leisure West	249	-21	229	-21	-20	In year staff vacancy	-22

Department for Communities - Budget Monitoring - Actual

Main Variances

PRELIMINARY EXECUTIVE BOARD 1st JULY

Division	Working Budget		Actual		EOY Forecasted Variance for Year £'000	Notes	Feb 19 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Carmarthen Leisure Centre	1,403	-1,329	1,495	-1,306	116	Income shortfall £94k due to late delivery of both Spin Studio and Play Centre plus astroturf condition. Utilities £16k, other £6k	50
Llandoverly Swimming Pool	227	-85	240	-85	13	£5k staffing, £8k utilities	9
5 x 60 (E)	224	-282	205	-288	-25	SCW grant - offset in Dragon Sport below	-8
Dragon Sport (E)	118	-56	143	-56	25	SCW grant - offset in 5*60 above	8
Sport & Leisure General	971	-56	953	-115	-78	£29k in year staff vacancies, £26k computer software, £23k marketing	-26
Sport & Leisure South	166	-23	153	10	19	Grant adjustments for previous financial years impacting on current year budget	21
PEN RHOS 3G PITCH	31	-31	8	-30	-22	Part year saving of Premises and Supplies budget for this new Service in the Leisure portfolio	-21
Llanelli Leisure Centre	1,281	-1,016	1,227	-948	13	income shortfall	10
Outdoor Recreation - Staffing costs	125	-48	172	0	94	Vacancy factor not achieved £22k, Agency Fees £15k, various minor overspends £9k, income not achieved £48k	47
Pembrey Country Park	736	-697	773	-705	29	Tour of Britain £19k, plus £10k electricity resulting from historic unpaid invoices	7
Llyn Lech Owain Country Park	84	-31	101	-65	-18	Income resulting from Tree Felling	-2
Carmarthen Library	420	-33	441	-35	19	Utilities	4
Ammanford Library	275	-14	252	-18	-27	In year staff vacancy	-26
Llanelli Library	461	-32	527	-117	-18	Insurance claim income rec'd during 18-19 relating to expenditure incurred in 17-18	2
Community Libraries	223	-9	209	-9	-14	In year staff vacancies	-4
Museum of speed, Pendine	73	-24	52	-20	-17	Staffing - due to part year closure of site	-19
Museums General	173	0	202	0	29	Unable to achieve vacancy factor	33
Archives General	130	-2	117	-1	-12	Staffing £4k, numerous minor Supplies & Services £8k	-13
Arts General	63	0	53	-9	-19	£10k under on Projects and grants to vol orgs, £9k recovery of Llais income	-2
St Clears Craft Centre	148	-84	163	-78	21	Shortfall in catering income	16
Lyric Theatre	356	-199	468	-301	11	Agency Fees	8
Y Ffwrnes	811	-427	956	-418	154	£85k agency, £35k fees, £15k Utilities, £10k Catering, £9k income shortfall	6
Entertainment Centres General	441	-45	283	-40	-154	£130k in year staff vacancies, £25k various Supplies & Services	-6
Oriel Myrddin CCC	88	0	107	0	18	£10k CCC commitment to purchase of 25/26 King Street, £8k commitment for Legal and resilience costs	0
Other Variance - Leisure & Recreation					-25		-51
Grand Total					549		495

**Corporate Services Department
Budget Monitoring - Actual**

PRELIMINARY EXECUTIVE BOARD 1st JULY

Division	Working Budget				Actual				EOY Forecasted Variance for Year £'000	Feb 19 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Financial Services	4,378	-1,987	-1,931	460	4,434	-2,063	-1,931	440	-21	-277
Revenues & Financial Compliance	4,764	-1,695	-1,757	1,312	4,756	-1,742	-1,757	1,257	-55	-400
Other Services	68,918	-47,293	546	22,171	71,575	-50,059	546	22,062	-109	-130
GRAND TOTAL	78,060	-50,975	-3,142	23,943	80,765	-53,864	-3,142	23,759	-185	-807

**Corporate Services Department - Budget Monitoring - Actual
Main Variances**

PRELIMINARY EXECUTIVE BOARD 1st JULY

Division	Working Budget		Actual		EOY	Notes	Feb 19
	Expenditure	Income	Expenditure	Income	Forecasted Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Financial Services							
Grants and Technical	186	0	270	-69	16	Under recovery of income on grant funded posts	14
Payments	501	-73	466	-71	-34	Part year vacant posts	-32
Revenues & Financial Compliance							
Risk Management	136	-0	148	-0	12	Additional software costs, data cleansing and temp post funded from underspends in Business Support Unit	11
Business Support Unit	83	0	67	0	-16	Part year vacant post	-16
Revenues	895	-165	815	-120	-35	Part year vacant posts	-58
Other Services							
Audit Fees	361	-88	291	-88	-70	High proportion of audit fees chargeable directly to grants	-48
Council Tax Reduction Scheme	15,826	0	15,761	0	-65	Less take up of scheme than budgeted for	0
Rent Allowances	46,973	-47,090	49,745	-49,892	-30	Efficient recovery of overpayments	-8
Miscellaneous Services	5,694	-115	5,721	-79	63	Cost of Asset Sales in year	-65
Other Variances					-26		-603
Grand Total					-185		-807

Department for Education & Children
Budget Monitoring - Actual

PRELIMINARY EXECUTIVE BOARD 1st JULY

Division	Working Budget				Actual				EOY Forecasted Variance for Year £'000	Feb 19 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Director & Strategic Management	1,184	0	18	1,202	1,138	-9	18	1,147	-54	-85
Education Services Division	132,179	-17,408	22,847	137,619	141,322	-25,869	22,847	138,300	681	892
Access to Education	8,470	-5,759	2,957	5,668	8,783	-5,867	2,957	5,872	205	132
School Improvement	3,781	-1,815	627	2,593	3,834	-1,903	627	2,558	-35	-37
Curriculum & Wellbeing	5,732	-4,407	911	2,237	6,056	-4,673	911	2,294	57	64
Children's Services	23,004	-5,929	4,163	21,238	24,499	-7,531	4,163	21,131	-107	42
GRAND TOTAL	174,350	-35,317	31,523	170,556	185,632	-45,852	31,523	171,303	747	1,007

Department for Education & Children - Budget Monitoring - Actual
Main Variances

PRELIMINARY EXECUTIVE BOARD 1st JULY

Division	Working Budget		Actual		EOY Forecasted Variance for Year £'000	Notes	Feb 19 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Director & Strategic Management							
Business Support	400	0	352	-4	-52	Part year vacancy -£25k, reduction in supplies and services - postages, photocopying recharges, admin and office equipment -£27k	-36
Education Services Division							
School Expenditure not currently delegated	215	0	51	100	-65	Removal of WJEC fees. Part of 2019-20 efficiency	-51
School Redundancy & EVR	1,875	0	2,128	0	253	Budget utilised on existing commitments. Schools are supported and challenged on staffing structure proposals.	213
School Information Systems	210	-18	197	-24	-18	Part year vacant post	-20
Special Educational Needs	3,495	-1,779	3,810	-1,705	390	Additional 5 classes to meet increased demand in specialist provision & Tute e-learning package £417k. Fewer pupils in Out of County placements -£27k	556
Education Other Than At School (EOTAS)	1,956	-217	2,249	-389	120	Increased use of supply agencies to cover staff sickness £34k; Relocation and setup costs at Canolfan y Gors £46k; Additional supply costs due to increased number of pupils receiving home tuition coupled with shortage of home tutors £40k	182
Sensory Impairment	368	0	341	0	-27	Member of staff currently on maternity leave	-15
Educational Psychology	876	0	910	-8	26	Service demand currently requires staffing level in excess of budget	22
Access to Education							
School Modernisation	56	-5	198	-31	116	Transport recharges outside of transport policy for former pupils of closed schools £35k. Premises costs and historic utility costs re closed schools £81k	70
School Meals & Primary Free Breakfast Services	8,190	-5,740	8,356	-5,823	83	Budget pressures across the service especially sickness cover, kitchens' maintenance and food price increases. A strategic review of meal provision is on-going to identify service efficiencies.	63

**Department for Education & Children - Budget Monitoring - Actual
Main Variances**

PRELIMINARY EXECUTIVE BOARD 1st JULY

Division	Working Budget		Actual		EOY Forecasted Variance for Year £'000	Notes	Feb 19 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
School Improvement							
School Effectiveness Support Services	303	-93	277	-89	-22	Utilisation of grant income to release core budget	-13
National Model for School Improvement	1,145	-58	1,233	-161	-15	2 part year vacant posts	-25
Curriculum and Wellbeing							
Music Services for Schools	1,060	-951	1,218	-954	155	SLA income from schools has reduced with greater expediency than the progress with staff restructuring. Service is currently implementing options to address the financial position. Partly offset by additional funding received from Welsh Government for music services £86k	153
Welsh Language Support	417	-273	591	-468	-20	Part year vacant post and maximisation of grants	-34
Youth Offending & Prevention Service	1,594	-760	1,581	-801	-54	Part year vacant post	-40
Adult & Community Learning	418	-407	471	-479	-19	Term 3 payment greater than initially forecast due to an increase in the number of learners.	-13
Children's Services							
Adoption Services	501	0	606	-161	-56	Additional income received from interagency fees relating to placements to other authorities	-28
Garreglwyd Residential Unit	562	-163	769	-313	57	Additional staff costs incurred during the summer period due to staff shortage. Contribution from LHB for Tripartite funding is only at draft SLA level due to on-going lack of engagement from LHB. Additional tripartite staffing and premises costs for new placement are also not yet agreed.	127
Residential and Respite Units	951	0	928	0	-23	Vacant posts	-18
Childcare	532	-243	513	-251	-27	Additional grants have been received in year from Welsh Government which has reduced the costs charged to core budget	-32
Families First Grant	1,441	-1,297	1,529	-1,404	-19	Utilisation of grant income to release core budget	-0
Family Aide Services	217	0	169	-1	-49	Part year vacant posts	-0
Other Variances					13		-52
Grand Total					747		1,007

**Environment Department
Budget Monitoring - Actual**

PRELIMINARY EXECUTIVE BOARD 1st JULY

Division	Working Budget				Actual				EOY Forecasted Variance for Year £'000	Feb 19 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Buisness Support & Performance	-81	-102	369	186	-129	-85	369	155	-31	-15
Waste & Environmental Services	23,718	-4,445	2,889	22,162	24,359	-4,718	2,889	22,530	369	203
Highways & Transportation	49,302	-30,680	10,985	29,607	46,791	-28,259	10,985	29,517	-90	160
Property	37,880	-36,646	782	2,016	40,581	-39,519	782	1,844	-172	-196
Planning	4,188	-2,458	640	2,370	4,023	-2,118	640	2,545	175	224
GRAND TOTAL	115,006	-74,331	15,666	56,341	115,625	-74,698	15,666	56,592	251	376

Environment Department - Budget Monitoring - Actual
Main Variances

PRELIMINARY EXECUTIVE BOARD 1st JULY

Division	Working Budget		Actual		EOY Forecasted Variance for Year £'000	Notes	Feb 19 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Business Support & Performance							
Business Support	-215	-35	-243	-35	-28	A few vacant posts during the year.	-17
Waste & Environmental Services							
SAB - Sustainable Drainage approval Body Unit	40	-35	40	-21	14	Net cost of new Sustainable drainage legislation introduced in January 2019	15
Cleansing Service	2,496	-83	2,580	-114	54	Service reviews have commenced to look at ways of reducing costs within the cleansing service	57
Waste Services	15,400	-1,705	15,577	-1,664	219	Trade Waste Transfer not yet fully completed - CCC operational requirements remained until April 2019 at a cost of £89k; Clinical Waste is showing a £42k overspend as a result of the service transfer postponement due to complexity of ensuring a service for all users . £87k overspend on 'residual waste treatment' - the limited availability and restricted capacity of outlets for the treatment of residual waste(black bags) has resulted in an increased cost of disposal.	90
Green Waste Collection	130	0	327	-152	45	The green waste collection service is not yet self-financing. We did not anticipate to break even this financial year, as per the original business plan, but we are on track with growing the service as anticipated, with a view to being break even in future years.	45
Urban Parks	186	-1	302	-67	50	Parc Howard - Increased water charges in 18-19 £19k and increased costs of works carried out 31k	0
Highways & Transportation							
Civil Design	970	-1,442	1,001	-1,534	-60	Increased income recovery	-3
Transport Strategic Planning	316	0	282	-0	-34	Officers time claimed on grants	-45
Passenger Transport	4,102	-2,551	4,993	-3,508	-65	Some service reduction in response to supply side market changes	1
School Transport	10,736	-1,084	10,559	-1,088	-181	Efficiencies secured through ongoing network reviews and a short term reduction in demand in 2018/19 due to effective demand management	-1
Traffic Management	534	-39	512	-91	-74	£50k additional income generated on stopping-up orders; £29k underspend due to vacant post.	0
Car Parks	2,086	-3,464	1,856	-2,847	387	Unachievable income target as the income target is increased every year but parking fees have not been increased plus an increase in NNDR bills due to revaluation of car parks.	370

Environment Department - Budget Monitoring - Actual

Main Variances

PRELIMINARY EXECUTIVE BOARD 1st JULY

Division	Working Budget		Actual		EOY Forecasted Variance for Year £'000	Notes	Feb 19 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Tour of Britain - Environment	0	0	13	0	13	£38k costs offset by a £25k contribution from corporate reserves	0
Road Safety	177	0	165	-6	-18	Combination of recharges to grants and vacant post	-4
Street Works and Highway Adoptions	411	-350	448	-457	-70	Increased income on Highways Adoptions.	-111
Property							
Renewable Energy Fund	0	0	1	-53	-51	Increase in income generated from solar PV Feed in Tariffs	0
Carbon Reduction Programme	277	0	177	0	-100	Reduction in Carbon Reduction Programme payments due to Energy Efficiency Initiatives	-48
Property Maintenance Operational	22,938	-24,913	26,499	-28,008	466	Under recovery of surplus target from internal recharges	42
Strategic Asset Management Business Unit	779	-4	655	-12	-132	Vacant posts and Asset Collaboration Grant funding secured to cover some staff costs	-116
Mechanical and Electrical Schools SLA	327	-327	349	-379	-29	Reduced cost of works to schools	0
Property Design - Business Unit	2,644	-2,927	1,906	-2,220	-30	Increased income from internal recharges reflecting additional work undertaken during the year	0
Operational Depots	449	-572	476	-572	27	Unexpected and historic electricity bills from British Gas	0
Administrative Buildings	3,490	-660	3,536	-735	-29	Early delivery of efficiency savings proposed for 19/20	-29
Commercial Properties	3	-46	2	-31	15	Reduction in rents received	0
Industrial Premises	690	-1,396	582	-1,403	-115	Additional rent received due to high occupancy levels and the release of phase 1 units at Glanamman Workshops.	-30
County Farms	161	-322	106	-306	-39	Reduced contributions to tenant works across the portfolio	0
Livestock Markets	70	-201	43	-332	-158	Release of bad debt provision relating to Nantyci and Llandeilo Livestock Markets	0
Planning							
Planning Admin Account	128	-9	252	-184	-51	Staff vacancies £5k, over-achievement of income £5k, various net underspends £41k	-48
Policy-Development Planning	605	-28	566	-2	-13	Underspend on Consultants Fees - delays on some work being undertaken	0
Development Management	1,562	-1,265	1,498	-901	300	Overspend due to ongoing shortfall in income which is driven by a small number of larger schemes which attract higher planning fees. This mirrors the trend across Wales and fees can't be increased as rates set nationally. England by comparison have increased their fees by 20%	323
Conservation	423	-31	365	-15	-42	Underspend mainly due to staff vacancies - new post has been awaiting authorisation for recruitment in relation to delivery of Env Act Obligations.	-41
Other Variances					-16		-74
Grand Total					251		376